

With the launch of Coupa approaching for Allegro MicroSystems on **July 25, 2022**, our team will be looking to engage with your facilities beginning the week of **July 18, 2022**, to start the Supplier Training Courses.

Allegro MicroSystems will require suppliers to attend a **one-hour** Coupa Supplier Training to ensure success during the Coupa onboarding transition period. Our team will be conducting the Coupa Supplier Portal (CSP) for complete walkthrough instructions. This training is intended for suppliers who will interact and submit invoices via the CSP; all suppliers are welcomed as they can learn more about Coupa, and how it will improve overall operations.

Three Teams Meeting Invites will be sent for the following dates. **Please attend one training session.**

- Tuesday, July 19, 2022 – 2 PM EST
- Wednesday, July 20, 2022 – 2 PM EST
- Friday, July 22, 2022 – 10 AM EST

Thank you in advance for the cooperation.

